

REQUEST FOR EXPRESSION OF INTEREST (REOI)

REOI Reference: Upskilling program 1/2024	Date: 04-12-2024
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The International Organization for Migration (IOM) invites interested and eligible vendors to submit Expressions of Interest (EOIs) in respect of provision of the requirements described below. The purpose of the REOI is to identify vendors that wish to participate in a forthcoming solicitation process.

Description	Lead methodologist for Work-Based Estonian Language Training Development
UNSPSC code(s)	86111701 Foreign language immersion instruction 86111702 Conversational foreign language instruction
Deadline for the Submission	10.12.2024, 15:00 (Estonia, Tallinn)
Content	The EOI should include a statement of interest and a CV demonstrating the linguist's professional qualifications and experience relevant to participating in the project.
Method of Submission	Expressions of interest and CV shall be sent in English by email to aaidarov@iom.int in pdf format. Mandatory subject of email: Work-based language training.
Contact Person for correspondence and clarifications	Aleksandr Aidarov, program coordinator, IOM Estonia aaidarov@iom.int + 372 58 11 46 48
Conditions	This Request for EOI does not constitute a solicitation. IOM Estonia reserves the right to change or cancel the requirement at any time during the EOI and/or subsequent solicitation process and reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting an EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or request for proposals and any subsequent purchase order or contract will be issued in accordance with the rules and procedures of IOM Estonia.
Work description	<p>IOM Estonia is seeking a lead methodologist to undertake the following tasks in a project focused on developing work-based Estonian language learning for two Estonian private companies in Tallinn and Pärnu employing refugees from Ukraine</p> <ul style="list-style-type: none"> • Assess the communication needs and the use of Estonian at work. • Develop a work-based language learning concept. • Supervise the collection and analysis of language data, as well as the development of methodology and materials. • Test the methodology and analyze user feedback. • Oversee the composition of final teaching materials. • Coordinate the work of methodologists and teachers on the project. <p>Lead methodologist should possess relevant education and experience in previous projects (at least one) that focused on developing language training for working adults in their workplace, specifically for non-native speakers learning Estonian as a second language. The project starts on January 2, 2025, and ends on June 10, 2025.</p>

Issued by Aleksandr Aidarov, Program Coordinator, IOM Estonia