

REQUEST FOR EXPRESSION OF INTEREST (REOI)

REOI Reference: Upskilling program 2/2024	Date: 04-12-2024
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The International Organization for Migration (IOM) invites interested and eligible vendors to submit Expressions of Interest (EOIs) in respect of provision of the requirements described below. The purpose of the REOI is to identify vendors that wish to participate in a forthcoming solicitation process.

Description	Estonian Language Methodologist/L2 teaching specialist for Work-Based Estonian Language Training Development
UNSPSC code(s)	86111701 Foreign language immersion instruction 86111702 Conversational foreign language instruction
Deadline for the Submission	10.12.2024, 15:00 (Estonia, Tallinn)
Content	The EOI should include a statement of interest and a CV demonstrating the professional qualifications and experience relevant to participating in the project on methodology development for teaching Estonian to non-native speaking adults.
Method of Submission	Expressions of interest and CV shall be sent by email to aaidarov@iom.int in pdf format and must be free of viruses and not corrupted. Mandatory subject of email: Work-based language training.
Contact Person for correspondence and clarifications	Aleksandr Aidarov, program coordinator, IOM Estonia aaidarov@iom.int + 372 58 11 46 48
Conditions	This Request for EOI does not constitute a solicitation. IOM Estonia reserves the right to change or cancel the requirement at any time during the EOI and/or subsequent solicitation process and reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting an EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or request for proposals and any subsequent purchase order or contract will be issued in accordance with the rules and procedures of IOM Estonia.
Work description	<p>IOM Estonia is seeking a Estonian language methodologist/L2 teaching specialist to undertake the following tasks in a project focused on developing work-based Estonian language learning for two Estonian private companies employing refugees from Ukraine in Tallinn and Pärnu:</p> <ul style="list-style-type: none"> • Analyze in cooperation with the lead methodologist communication needs in private company in Tallinn and Pärnu. • Co-create work-based language learning concept in cooperation with the lead methodologist • Collect and analyze work-based language in private companies. • Develop draft teaching materials for students and instructions for teachers/company managers. • Organize training sessions based on the materials developed and analyze users' feedback. • Finalize teaching materials for students and teaching instructions for teachers/company managers. <p>The methodologist/L2 teaching specialist should possess relevant education and experience in previous projects that focused on developing language training for</p>

	non-native speakers learning Estonian as a second language (preferably in their working environment and for work-based needs) and teaching them Estonian.
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Issued by Aleksandr Aidarov, Program Coordinator, IOM Estonia